

Registration Details and Booking Form for Plasma Physics Group

Title	
First Name	
Middle Initials	
Surname	
Name for badge	
Affiliation	
Correspondence Address	
Post Code	
Telephone	
E-mail	
IoP Membership	Member: Yes/No – Membership Number: Non-Member: Yes/No

I wish to register for For details of fees see below http://reld.phys.strath.ac.uk	Full Conference (incl. overnight accommodation) Yes/No I wish to share a room with another conference delegate Yes/No (name if known)										
Individual days: Yes/No	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Individual days:</td> <td style="width: 50%;">If you require overnight accomm</td> </tr> <tr> <td>Mon 10th April Yes/No</td> <td>Mon 10th April Yes/No</td> </tr> <tr> <td>Tues 11th April Yes/No</td> <td>Tues 11th April Yes/No</td> </tr> <tr> <td>Wed 12th April Yes/No</td> <td>Wed 12th April Yes/No</td> </tr> <tr> <td>Thurs 13th April Yes/No</td> <td></td> </tr> </table>	Individual days:	If you require overnight accomm	Mon 10th April Yes/No	Mon 10th April Yes/No	Tues 11th April Yes/No	Tues 11th April Yes/No	Wed 12th April Yes/No	Wed 12th April Yes/No	Thurs 13th April Yes/No	
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Lunch	Do you require a lunch on <div style="text-align: right;"> Mon 10th April Yes/No Thurs 13th April Yes/No </div>										

Description	Details	Cost
Full conference rate* (3 nights B&B, single en-suite room, 4 lunches, 3 dinners*)	IoP Member	£375
	Non IoP Member	£395
Full conference rate* (3 nights B&B, shared en-suite room, 4 lunches, 3 dinners*)	IoP Member	£295
	Non IoP Member	£315
Overnight rate (24 hour period inclusive of dinner*, B&B, lunch). This option includes 1 ‘day delegate’ rate.	IoP or Non-IoP Member	£150

* This includes the price of the conference dinner.

Additional nights	I require additional nights. Yes/No	Nos of nights
	If you require additional overnight accommodation indicate nights below. Please note additional night accommodation is subject to availability.	
	Cost Sun 9th April Yes/No £72.50 (dinner B&B per person) Thurs 13th April Yes/No £125.00 (dinner B&B per person)	

Accompanying guests	I will be accompanied by a guest Yes/No	Nos of Guests																																			
Name of Guest																																					
Guest rate	Bed & Breakfast £67.50 per person per night based on sharing with delegate																																				
Children attending	I will be accompanied by children Yes/No	Nos of Children																																			
Name of Children																																					
Guest/Children (delete or leave accordingly)	Please indicate overnight accommodation below Mon 10th April Yes/No Tues 11th April Yes/No Wed 12th April Yes/No																																				
Guest to attend Conf Dinner	Yes/No (delete accordingly / additional fee to be calculated)																																				
Childrens rates	<table border="1"> <thead> <tr> <th>Age</th> <th>Option one</th> <th>Option two</th> <th>Indicate Age</th> <th>Indicate Option</th> </tr> </thead> <tbody> <tr> <td>Under 2</td> <td>AA Free</td> <td>E 9.50</td> <td></td> <td></td> </tr> <tr> <td>Under 5</td> <td>A 13.00</td> <td>F 21.00</td> <td></td> <td></td> </tr> <tr> <td>Under 8</td> <td>B 21.00</td> <td>G 30.00</td> <td></td> <td></td> </tr> <tr> <td>Under 10</td> <td>C 24.00</td> <td>H 31.00</td> <td></td> <td></td> </tr> <tr> <td>Under 13</td> <td>D 26.50</td> <td>I 32.00</td> <td></td> <td></td> </tr> <tr> <td>Under 18</td> <td>N/a</td> <td>J 36.00</td> <td></td> <td></td> </tr> </tbody> </table> <p>Option One – This option includes Breakfast with the family, a packed lunch and High Tea. High Tea is served in the Brasserie from 4.30pm – 6.00pm, and children must be accompanied by an adult.</p> <p>Option Two – This option includes Breakfast and Dinner with the family, dining in the Restaurant.</p>		Age	Option one	Option two	Indicate Age	Indicate Option	Under 2	AA Free	E 9.50			Under 5	A 13.00	F 21.00			Under 8	B 21.00	G 30.00			Under 10	C 24.00	H 31.00			Under 13	D 26.50	I 32.00			Under 18	N/a	J 36.00		
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I intend to pay my fee of £..... by 10/3/06 by cheque/credit card/bank transfer (delete acc.)

Cheques to be made payable to:- Crieff Hydro Hotel and sent to

Terri Compton
Event Coordinator
Crieff Hydro Hotel
Tel - +44 (0)1764 651 680
Fax - +44 (0)1764 656 315
Email - events@crieffhydro.com

For details of how to pay conference fee via a BACS transfers please contact

Tracey Allan
Accounts Team
Crieff Hydro Hotel
Tel - +44 (0)1764 651 747
Fax - +44 (0)1764 656 315
Email - events@crieffhydro.com

If paying by credit card please enter payment details below

Total price	£.....	
Card Type	Visa/MasterCard/Amex/Switch (delete accordingly)	
Card number		
Name on Card		The name exactly as it appears on the card
Start date	Month/Year	You must show start date if shown on your card, otherwise leave blank
Expiry date	Month/Year	
Issue number		You must enter the issue number if shown on card, otherwise leave blank
Billing Address		Example 12 Beech Road Hounslow Middlesex TW6 2JA United Kingdom
Post code		TW6 2JA
Country		Example United Kingdom

Crieff Hydro Hotel will send receipts and confirmation of booking to the delegates by post

To book accommodation and pay conference fee by credit card please complete and send booking form by either e-mail, secure fax or post to Terri Compton at address specified above

I would like to present	a poster/talk/ (delete accordingly)
My abstract has	already been submitted/will be submitted/not applicable (delete accor)

Please send copy of booking form by e-mail or secure fax to:-

Adrian W. Cross
Department of Physics
University of Strathclyde
Fax +44 (0)141 548 4781
Email – a.w.cross@strath.ac.uk

TERMS & CONDITIONS

1. Charges & Payment:

- 1.1 The hotel requires at least 14 days notice prior to the event to arrange any credit facilities. Credit accounts must not exceed their limit at any time.
- 1.2 Payment is due from credit account 14 days following the day of invoice. All events and bookings are quoted and payable in pounds sterling.
- 1.3 In the event of payment becoming overdue, interest at 4% above the Hotel's current payable bank base rate, as at the date of invoices, will be added to the client's account.
- 1.4 Should a deposit or pre-payment be required, this must be cleared in the Hotel bank account by the due date as stated on the contract and is non-refundable. V.A.T. will be charged at the prevailing rate at the time of the event.
- 1.5 In the event an advance deposit is overdue by 7 days from the due date, the Hotel reserves the right to cancel the event and the cancellation fees as detailed in clause 4 will become payable immediately.
- 1.6 Billing will be based on guaranteed or actual numbers, whichever is greater.
- 1.7 The Client is also responsible to pay, within 30 days of our invoice, for all food, beverages and other services requested by you, your employees, guests, customers, clients or invitees during the Event, and which are not included within the agreed rate per room or per guest. Except in so far as you have instructed us in writing to obtain cash settlement from persons requesting food, beverages or other services.
- 1.8 If there are queries on any part of the invoice, the Client will pay the undisputed balance of the sum owing on the date due and the remainder on resolution of the query.

2. Confirmation by the Client:

- 2.1 All bookings are considered as provisional until both the Client and the Hotel sign the contract. Once both parties have signed the contract, all such provisions reserved on the Client's behalf will be subject to the terms & conditions of the contract.
- 2.2 The contract must be returned by the Client and received by the Company by the due date on the contract. If the contract is not received within this period, the Company reserves the right to release the provisional booking and re-let the facilities.

3. Amendments by the Client:

- 3.1 Amendments to guest numbers and or arrangements must be confirmed to the Hotel in writing.
- 3.2 In the event that the number attending the Event exceeds the number advised at the time of booking, we shall use our reasonable endeavours to provide service and accommodation if required, for the increase numbers. We shall levy additional charges at the agreed rate per guest, or per room, for such increased numbers.
- 3.3 Reduction in the duration or contracted value of the booking will be subject to the Hotel's cancellation policy, as set out in clauses 4 and 5.
- 3.4 Billing will be based on contracted or actual numbers, whichever is the greater. Final timings, menus and any special requests must be confirmed to the Hotel at least 14 days prior to the event.

4. Cancellation:

- 4.1 If the client has to cancel or postpone a confirmed booking the Hotel will make every effort to re-sell the facilities to a third party for the same dates on no less favourable terms on the Client's behalf, however, if unsuccessful full cancellation charges will apply.
- 4.2 If the contract is terminated within the following time periods the Client will be required to pay the following:

5. Time Frame

- 5.1 Cancellations between 12 and 9 months in advance
- 5.2 Cancellations between 9 and 6 months in advance
- 5.3 Cancellations thereafter

Cancellation Charge:

- 50% of total anticipated charges
- 75% of total anticipated charges
- 100% of total anticipated charges

- 5.4 Should the Hotel for reasons beyond its control need to make any amendments to the Client's booking, the Hotel reserves the right to offer an alternative choice of facilities.
- 5.5 Should the Client make significant changes to the programme, in terms of numbers and/or dates, this may result in amendments in the applicable rates and/or facilities offered by the Hotel in relation to the new criteria.
- 5.6 This agreement may be cancelled by the Hotel, without penalty or liability, if in the sole discretion of the Hotel the presence of the Client would pose a risk to the safety of the guest's in the hotel or the public at large.

6. Arrival/Departure:

- 6.1 The bedroom accommodation is available from 1400 hours on the day of arrival and must be vacated by 1100 hours on the day of departure, unless specific alternative arrangements have been agreed.
- 6.2 If guests with guaranteed bookings do not arrive, no-show charges will be applied at 100% of the total anticipated accommodation charges.
- 6.3 The meeting rooms are available at the times shown in the contract. Any extension may incur additional charges. A reduced time will not result in any reduction of the charges being levied and the Client will be charged on the basis of the time shown in the contract.

7. Clients Use of the Hotel

- 7.1 The Client and persons attending the function room:
- a. comply with all licensing, health and safety and other regulations relating to the Hotel and is responsible for proper and safe erection of all equipment during event period.
 - b. Must hold public liability policies and be responsible for employment liability.
 - c. not carry out any electrical or other works at the Hotel, including amplification and lighting, without the Hotel's prior written consent;
 - d. not bring any dangerous or hazardous items into the Hotel and remove any such items promptly when requested to do so by a member of the Hotel management or any authorised person;
 - e. not consume any food or drink at the Hotel not supplied by Crieff Hydro Hotel or its authorised caterers, without the Hotels' prior written consent
 - f. not act in an improper or disorderly manner, leave promptly at the appropriate time and comply with any reasonable request's by Hotel employees;
 - g. Decorations or displays brought into the Hotel by the Client must be approved prior to arrival by the Conference Sales Manager. It is our policy that items may not be attached too any fixed walls with nails, staples, tape or any other substance. We would be delighted to assist in organising display boards for your conference.
- 7.2 Any person or item in breach of these conditions may be refused admission to or be removed from the Hotel.

8. Liability

- 8.1 Subject to its liability under the Hotel Proprietors Act 1956, the Hotel will not be liable or responsible for any jewellery, luggage, clothing or other property of the Client brought onto the Hotel by the Client, Client's employees, guests, customers or invitees.

9. General

- 9.1 The Hotel reserves the right to approve or reject externally arranged entertainment, services or activities and cannot accept liability for any resultant cost.
- 9.2 The company reserves the right to eject any person from the Hotel who are considered objectionable.
- 9.3 Client must reimburse the costs of repairing any damage caused to the property, contents or grounds of the Hotel by any of its guests or sub-contractors.
- 9.4 The Hotel's name/logo may be used in publicity, once the Hotel has agreed a proof of the promotional material.
- 9.5 The Client shall not bring, or allow to be brought, liquor from outside the Hotel for consumption during an event at the Hotel.
- 9.6 A liquor licence extension is necessary for all events taking place outside all normal licensing hours. Depending upon the closing time of the event, an extra charge may be made for such an extension. The Hotel provides no guarantee an extension will be granted and whilst we will use our own reasonable endeavours to obtain such an extension, any refusal shall not entitle the Client to terminate the contract.

10. Frustration of the Contract

- 10.1 If the company is prevented or hindered from carrying out any of its obligations by circumstances beyond its reasonable control, including but not limited to government interventions, strikes or labour disputes, actions, Acts of God, national or local disasters or War, then the Company's liability to the Client shall be no greater than the amount actually paid by the Client to the Company in respect of the event.
- 10.2 The contract is non-transferable and shall be governed by Scottish law.

Owned by Crieff Hydro Hotel Ltd.

Authorised Signatory (on behalf of Hotel):	Title:

Authorised Signatory (on behalf of Client):	Title: